

# **A G E N D A**

## **FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD**

March 27, 2001 Meeting, 11:00 a.m.  
Bureau of Local Government Conference Room A

### **SECTION I. AGENCY CONTRACTS**

Requests approval of the following

#### **1. DEPARTMENT OF CORRECTIONS**

- |    |   |  |
|----|---|--|
| 1) | Apex Behavioral Health,<br>P.L.L.P.<br>Westland, MI | \$ 45,000.00 Amendment<br>\$ 285,000.00 New Total<br>Outpatient-based Substance<br>Abuse Treatment for<br>prisoners, parolees, and<br>probationers |
| 2) | Western Michigan University<br>Kalamazoo, MI        | \$ 47,500.00 Amendment<br>\$ 292,500.00 New Total<br>Outpatient-based Substance<br>Abuse Treatment for<br>prisoners, parolees, and<br>probationers |

#### **2. FAMILY INDEPENDENCE AGENCY**

- |    |   |   |
|----|---|---|
| 1) | County of Wayne Department<br>of Public Health<br>Wayne, MI | \$ 976,548.00 Total<br>To provide services to<br>prevent teen pregnancies in<br>Wayne County  |
| 2) | Wayne-Westland School<br>District<br>Westland, MI           | \$ 609,000.00 Total<br>To provide services to<br>prevent teen pregnancies in<br>the school district   |
| 3) | Young Women's Christian<br>Association<br>Grand Rapids, MI  | \$ 240,533.49 Amendment<br>\$ 362,964.99 New Total<br>To provide counseling for<br>families in which a child<br>has been the victim, with<br>the intent of keeping<br>families together |

2. FAMILY INDEPENDENCE AGENCY continued

4)	Community Action Agencies (CAAs) (Listing on file)	\$ 4,941,376.00 Amendment \$ 13,566,013.00 New Total To provide all available resources to low-income individuals and families with the goal of becoming self-sufficient
5)	S.A.F.E. Place Against Domestic Violence Battle Creek, MI	\$ 168,888.00 Amendment \$ 560,487.51 New Total To provide services to multi-county survivors of domestic violence and their dependent children
6)	Center for Women in Transition Holland, MI	\$ 18,888.00 Amendment \$ 544,689.96 New Total To provide services to multi-county survivors of domestic violence and their dependent children
7)	Catholic Social Services Grand Rapids, MI	\$ 1,543,712.20 Total To provide in-home services through a team approach for early return home from foster care placement
8)	Bethany Christian Services Kalamazoo, MI	\$ 526,695.00 Total To provide in-home services through a team approach for early return home from foster care placement
9)	Various Foster Care Providers (Listing on file)	\$ 829,636.00 Amendment \$ 23,226,646.00 New Total To provide family foster care services
10)	Judson Center Royal Oak, MI	\$ 126,545.00 Amendment \$ 4,006,487.00 New Total To provide family foster care services with a permanency pilot program
11)	Lutheran Child and Family Services of MI	\$ 141,818.00 Amendment \$ 1,815,296.00 New total

Bay City, MI

To provide family foster  
care services with a  
permanency pilot program

**SECTION II. DMB CONTRACTS**

Requests approval of the following

**NEW CONTRACTS**

3. DEPARTMENT OF COMMUNITY HEALTH

1) Health Services Advisory Group Phoenix, AZ	\$ 407,897.00 - 1 yr 9 Mos 071I1000099 Medicaid HEDIS Results & Audit Analysis
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4. DEPARTMENT OF CORRECTIONS

1) Young Chemical Company Inc. Algonac, MI	\$ 1,339,113.00 - 3 Years 071I1000030 <b>SPLIT AWARD</b> Cleaning Chemicals for MSI
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Austin Sales Group Bloomfield Hills, MI	\$ 574,600.00 - 3 Years 071I1000030 <b>SPLIT AWARD</b> Cleaning Chemicals for MSI
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5. DEPARTMENT OF EDUCATION

1) Agate Software Lansing, MI	\$ 296,200.00 18 months 071I1000151 Computer Software System for grant management
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6. E-MICHIGAN

1) GovConnect Cincinnati, OH	\$ 462,800.00 - 1 Year 071I1000218 Quality Assurance Services for e-Michigan Program Office
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7. DEPARTMENT OF MANAGEMENT & BUDGET

1) Productivity & Quality Consulting Pittsburgh, PA	\$ 400,000.00 - 9 Months 071R1002209 Consultation & Training for implementation of a competency-based performance management system
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8. DEPARTMENT OF TRANSPORTATION

1) Scientific Contractors Inc.	\$ 316,100.00 - 5 Years
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Lansing, MI

071I1000201 Janitorial & Lawn  
Maintenance at Eckert Rest Area  
in Wexford County

9. DEPARTMENT OF TREASURY

- |    |  |  |
|----|--|--|
| 1) | Riverside Publishing Co.<br>Itasca, IL | \$ 1,991,859.00 - 3 Yrs 8 Mos<br>071I1000149 MEAP Testing for<br>Social Studies grades 5, 8, and<br>11 |
|----|--|--|

CONTRACT CHANGES/EXTENSIONS

10. DEPARTMENT OF CORRECTIONS

- |    |   |  |
|----|---|--|
| 1) | Upper Lakes Coal Company<br>Green Bay, WI | \$ 445,300.00 Amendment<br>\$ 2,426,068.97 New Total<br>071B8000064 Coal for Kinross<br>Correctional Facility            |
| 2) | JST, Inc.<br>Sylvan Lake, MI              | \$ 3,500,000.00 Amendment<br>\$ 6,297,241.00 New Total<br>071B8000693 Invest Learning<br>Software for prisoner education |

11. DEPARTMENT OF EDUCATION

- |    |   |   |
|----|---|---|
| 1) | Penafour Software & Exports<br>Cerritos, CA | \$ 250,000.00 Amendment<br>\$ 478,800.00 New Total<br>071B0000478 RAPHITS<br>Programmers for processing<br>claims payments                              |
| 2) | Measurement Incorporated<br>Durham, NC      | \$ 1,434,571.00 Amendment<br>\$ 16,191,695.00 New Total<br>071B8001029 MEAP Examination<br>& Testing Services including<br>Rangefinder and Hand scoring |

12. DEPARTMENT OF MANAGEMENT & BUDGET

- |    |  |   |
|----|--|---|
| 1) | Vucom Data Services, Inc.<br>Lansing, MI     | \$ 246,384.00 Amendment<br>\$ 802,384.00 New Total<br>071B9000014 Microfilm<br>Services |
| 2) | Intercept Security, Inc.<br>East Lansing, MI | \$ 253,272.32 Amendment<br>\$ 1,785,186.94 New Total                                    |

071B8000590 Security Guard  
Service Secondary and Capitol  
Complex

- 3) Absopure Water Company  
Plymouth, MI

\$ 100,000.00 Amendment  
\$ 313,953.44 New Total  
071B9000773 Bottled Drinking  
Water - Lower peninsula  
continued

12. DEPARTMENT OF MANAGEMENT & BUDGET

- 4) Gentilozzi Real Estate  
& Management  
Lansing, MI

\$ 213,894.00 Amendment  
\$ 427,788.00 New Total  
071B1001297 Building  
Management Services at 235  
South Grand, Lansing

13. DEPARTMENT OF MILITARY & VETERANS AFFAIRS

- 1) G & L Roll-Off Service  
Houghton Lake, MI

\$ 100,000.00 Amendment  
\$ 383,738.28 New Total  
071B8000465 Rubbish Removal  
Services at Camp Grayling

14. DEPARTMENT OF STATE

- 1) AAMVAnet, Inc.  
Arlington, VA

\$ 375,000.00 Amendment  
\$ 1,876,421.00 New Total  
071B6000774 Motor Vehicle  
Telecommunications for  
Commercial Licensing  
Information System

15. DEPARTMENT OF TRANSPORTATION

- 1) Compuware Corporation  
Okemos, MI

\$ 29,920.00 Amendment  
\$ 391,840.00 New Total  
071B9000315 Computer system  
tech for the Field Manager  
product

SECTION III. RELEASE OF FUNDS TO WORK ORDER

SECTION IV. REVISION TO WORK ORDER

SECTION V. CLAIMS - PERSONAL PROPERTY LOSS

16. DEPARTMENT OF CORRECTIONS

- 1) Alvin Dixon-Bey # 215756 \$398.88

The claimant (98-SAB/DOC-166) requests \$398.88 reimbursement for property that was lost by staff. Claimant did not have a Personal Property Receipt but he did provide a list of property he had that was reasonable. Perishable food items are not reimbursable. Stamps are not reimbursable unless staff documented the amount possessed and that was not available from staff. The Department recommends approval of the residual, depreciated or full value of the items listed, based upon the average cost, totaling \$134.64 for this claim.

16. DEPARTMENT OF CORRECTIONS continued

- 2) David Estep # 183353 \$ 43.50

The claimant (99-SAB/DOC-085) requests \$43.50 reimbursement for his footlocker that was damaged by staff. He provided a receipt that showed the purchase price of the replacement footlocker but not the original. The Department recommends approval of \$4.35 for the residual value of the footlocker.

- 3) Adam Fergerson # 220035 \$106.00

The claimant (00-SAB/DOC-013) requests \$106.00 reimbursement for his TV that was damaged while under the sole control of the Department. Claimant did not provide any documentation as to the cost or the age of the TV. The Average Cost Schedule lists the cost of a TV at \$80.00. The Department recommends approval of \$8.00 for the residual value of the TV.

- 4) Rodrea Harris # 242502 \$ 46.75

The claimant (01-SAB/DOC-029) requests \$46.75 reimbursement for a pair of tennis shoes and a pair of socks allegedly lost by staff. The items were stolen from an officer while he was delivering prisoner property to the housing unit. The tennis shoes were recovered and returned to the claimant and the Prisoner Benefit Fund reimbursed claimant for the socks. Since the claimant has not sustained a loss, the Department recommends denial of this claim.

- 5) Thomas Hicks # 259282 \$ 38.68

The claimant (01-SAB/DOC-117) requests \$38.68 reimbursement for his footlocker that was damaged and then lost while under sole control of the Department. Claimant did not provide documentation as to the age of the footlocker. The current price of a footlocker is \$42.62. The Department recommends approval of \$4.26 for the residual value of the footlocker.

- 6) V. Michael Higgins # 173382 \$889.84

The claimant (98-SAB/DOC-149) requests \$889.84 reimbursement for a TV, radio, tape player, store items, a wedding ring, and many religious books he alleges were not packed with his property. Claimant provided new and old property receipts showing various items but he did not provide a property receipt from the date of the packing or from his return from the hospital listing his property. There is not sufficient evidence that this claim meets the criteria for reimbursement according to the Operating Procedures. The Department recommends denial of this claim.

16. DEPARTMENT OF CORRECTIONS continued

- 7) Dennis Neckel #228687 \$250.00

The claimant (00-SAB/DOC-008) requested \$250.00 reimbursement for the loss of his guitar, and other items related to the ownership of the guitar. The items were misplaced while the claimant was in Virginia and could not be found. The Department recommends the depreciated value of \$200.00 for this claim.

- 8) David Raul # 250049 \$ 49.99

The claimant (01-SAB/DOC-063) requests \$49.99 reimbursement for his radio that was inappropriately destroyed by staff. Claimant did not provide any documentation as to the cost or the age of the radio. The cost was determined from the Average Cost Schedule as \$20.00. The Department recommends approval of \$2.00 for the residual value of the radio.

- 9) Robert Rodgers # 187202 \$217.62

The claimant (01-SAB/DOC-111) requests \$217.62 reimbursement for toe nail clippers, a padlock, 3 pairs of pants, 1 pair shorts, 5 shirts, and 1 pajama top that were confiscated and subsequently lost. Claimant did not provide any documentation as to the cost or age of the items. The toe nail clippers are not reimbursable because they are valued under \$1.00 on the Average Cost Schedule. The value of the other items was determined from the Average Cost Schedule. The Department recommends approval of the residual value of \$.70 for the padlock, \$7.50 for the 3 pairs of pants, \$1.50 for the shorts, \$7.50 for the 5 shirts, and \$1.00 for the pajama top, totaling \$18.20 for this claim.

- 10) Kevin Romanchuk # 234121 \$ 23.29

The claimant (00-SAB/DOC-258) requests \$23.29 reimbursement for his weight belt that was lost while in the sole control of the Department. Claimant did not provide documentation as

to the age or cost of the weight belt but did include a catalog listing indicating a price of \$23.29. A Notice of Intent indicates his weight belt was homemade, but the price of \$23.29 is reasonable, so the Department recommends approval of \$2.33 for the residual value of the weight belt.

16. DEPARTMENT OF CORRECTIONS continued

- 11) Stephen Tarplay #226982 \$472.50

The claimant (01-SAB/DOC-094) requests \$472.50 reimbursement for jewelry items lost while under staff control. DOC policy limits the value of each of the pieces at a maximum of \$50.00 each for the wedding ring and gold chain with cross, and \$20.00 for the earring. The Department recommends a total of \$120.00 for this claim.

- 12) Glen Thirkeild # 249911 \$ 51.40

The claimant (00-SAB/DOC-131) requests \$51.40 reimbursement for his footlocker that was damaged while under the sole control of the Department. The claimant did not provide documentation as to the cost or age of the footlocker. The current price of a footlocker is \$42.65. The Department recommends approval of \$4.26 for the residual value of the footlocker.

- 13) Timothy Williams #225315 \$100.00

The claimant (01-SAB/DOC-113) requests \$100.00 reimbursement for his TV that was damaged during a transfer between facilities. The Department recommends the depreciated value of \$80.00 for the TV.

17. DEPARTMENT OF NATURAL RESOURCES

- 1) Susan A. Falk \$ 80.00

The claimant (01-SAB-008) requests \$80.00 reimbursement for damages to her jeans and bag. While staying in a State provided cabin, a leak occurred, staining the jeans and bag beyond repair. The Department recommends payment of this claim in the amount of \$80.00.

- 2) Allstate Insurance Company \$705.96



The claimant (00-SAB-211) requests \$705.96 reimbursement as a suborgate claim for Timothy Hoyt for damages to Mr. Hoyt's boat. While checking a fishing license, a DNR boat hit Mr. Hoyt's boat causing damage. The Department recommends reimbursement of this claim.

18. DEPARTMENT OF STATE

- 1) Jon Kean \$195.00

The claimant (01-SAB-002) requests \$195.00 reimbursement for towing and storage as a result of a Department error in updating his vehicle registration to the computer system. The Department recommends approval of this claim.

- 2) Rainbow Motor Sales \$ 49.00

The claimant (01-SAB-012) requests \$49.00 reimbursement for replacement of an out-of-state title that was lost by the Department. The Department recommends approval of this claim.

- 3) Jeffrey Sherman \$ 77.00

The claimant (01-SAB-041) requests \$77.00 reimbursement for towing and storage charges due to a Department error in transferring his vehicle registration. The Department recommends approval of this claim.

- 4) Victor Whipple \$320.00

The claimant (00-SAB-173) requests \$320.00 reimbursement for costs incurred due to a Department error on replacement plates. The Department recommends approval of \$65.00 for towing and storage fees, \$50 for an improper plate citation, and \$111.25 for lost wages, totaling \$226.25 for this claim.

19. DEPARTMENT OF STATE POLICE

- 1) David W. Vondoloski \$180.00

The claimant (01-SAB-038) requests \$180.00 reimbursement for damages to the frames of his eye glasses. The glasses were damaged while inspecting a motor carrier, when the driver started the motor carrier, causing the claimant to exit

immediately from under the vehicle. The frames of his glasses were caught on the vehicle and damaged. The Department recommends reimbursement of this claim.

- 2) Colette Warren \$100.00

The claimant (01-SAB-042) requests \$100.00 reimbursement for damage to her car caused when a parking ramp gate accidentally dropped onto it. The Department recommends approval of this claim.

19. DEPARTMENT OF STATE POLICE continued

- 3) Darryl Waugh \$432.50

The claimant (01-SAB-043) requests \$432.50 reimbursement for damage to his vehicle caused when he was unable to avoid stop sticks the Department had in place to aid in pursuit of another vehicle. The Department recommends approval of this claim.

**SECTION VI. CLAIMS - PERSONAL INJURY**

**SECTION VII. APPROVAL OF SPECIAL ITEMS**

20. DEPARTMENT OF CORRECTIONS

- 1) The Department's monthly report submitted pursuant to the Administrative Procedures of 06202. A copy of the report is on file with the State Administrative Board Secretary.

October 2000 - 1 claim denied

- 2) Requests permission to dispose of unclaimed and abandoned prisoner property without intrinsic value in accordance with PD-BCF53.01, Section IV, Abandoned and Unclaimed Property from the following facilities:

- A) Camp Branch
- B) Florence Crane Correctional Facility

21. FAMILY INDEPENDENCE AGENCY

The FIA appropriations bill requires that liens be placed on real property when State Emergency Relief (SER) is issued for mortgage payments, land contract payments, property taxes and home repairs. The lien is required when payments exceed

\$250.00 on one or a combination of these services. Such payments were made for delinquent taxes, and the recipients have prepaid the Department in full. The Department is requesting permission from the Board to release the following lien:

\$ 905.00 at 26347 Stutter Court, Madison Heights, MI  
\$1,078.99 at 151 Filmore, Bay City, MI  
\$ 950.00 at 585 Chalmers, Detroit, MI  
\$ 604.00 at 2015 15<sup>th</sup> Street, Menominee, MI

22. DEPARTMENT OF MANAGEMENT & BUDGET

1) Requests the approval of the following resolution:

AMENDS THRESHOLD FOR STATE ADMINISTRATIVE BOARD  
CONTRACT APPROVAL

WHEREAS, pursuant to the provisions of Act No. 2 of the Public Acts of 1921, the State Administrative Board was created to promote efficiency of State Government; and

WHEREAS, pursuant to the powers and duties vested by law to the State Administrative Board, the Board in the exercising of its powers and duties conferred and imposed by virtue of the Act creating it, adopted rules and regulations which provided for all awarding contracts for professional services and construction and making changes thereto in the most efficient and expedient manner; and

WHEREAS, the Board adopted a resolution on February 15, 1983 which resolved that all state contracts of \$100,000 or more for the purchase of materials or services be approved by the Board prior to execution, unless specifically approved by the Governor; and

WHEREAS, the Board revised that resolution on May 2, 1995, raising the limits of grants, contracts and contract amendments from \$100,000 to \$250,000 for grant and contracts and from \$50,000 to \$125,000 for grant and contract amendments; and

WHEREAS, the Board revised the Administrative Procedures on August 15, 2000 by resolution requiring that subsequent amendments beyond the first \$125,000 amendment or more be submitted to the Board for approval; and

WHEREAS, it is the Board's duty to promote efficiency in State Government;

NOW THEREFORE BE IT RESOLVED that the State Administrative Board requires board approval of all state contracts and grants of \$250,000 or more and amendments totaling \$125,000 or more, prior to execution, regardless of the source of funding or duration; unless grants are statutory state grants to specified units of government or contracts that are approved by the Governor. When any series of amendments reaches a value of \$125,000 or more, the last amendment in that series must be approved by the Board regardless of dollar value, prior to execution. Provided, however that prior approval of contracts or amendments is not required in emergency cases involving public health or safety. All grants and contracts of

22. DEPARTMENT OF MANAGEMENT & BUDGET continued

\$250,000 or more or amendments totaling \$125,000 or more executed in response to such emergency shall be reported to the Board, in writing, as soon as practicable.

Upon approval by the State Administrative Board, this Resolution shall be effective as of April 3, 2001.

23. DEPARTMENT OF TRANSPORTATION

- 1) Requests approval to allot \$6,000 of federal/state/local grant funds to traffic study, Airport Layout Plan update.

1. <u>Holland</u>	<u>\$6,000.00</u>
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TOTAL	\$6,000.00
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The funds are authorized in Act 265 P.A. 1999, AY00, Account No. 55940.

24. DEPARTMENT OF TREASURY

- 1) Requests approval of a Resolution of the State Administrative Board Authorizing the Issuance of State of Michigan Multi-Modal General Obligation School Loan Bonds and Liquidity Facility Notes not to Exceed \$250,000,000.00.

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.

# **S U P P L E M E N T A L    A G E N D A**

## **FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD**

March 27, 2001 Meeting, 11:00 a.m.  
Bureau of Local Government Conference Room A

### **SECTION I. AGENCY CONTRACTS**

### **SECTION II. DMB CONTRACTS**

Requests approval of the following:

#### **1s. DEPARTMENT OF CORRECTIONS**

- 1) Sprint Payphone Services, Inc. \$ 67,500,000.00 Revenue  
Overland Park, KS 071I0000354 Inmate phone  
contract with \$13,500,000  
estimated revenue per year  
for 5 years

### **SECTION III. RELEASE OF FUNDS TO WORK ORDER**

### **SECTION IV. REVISION TO WORK ORDER**

### **SECTION V. CLAIMS - PERSONAL PROPERTY LOSS**

### **SECTION VI. CLAIMS - PERSONAL INJURY**

### **SECTION VII. APPROVAL OF SPECIAL ITEMS**

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.